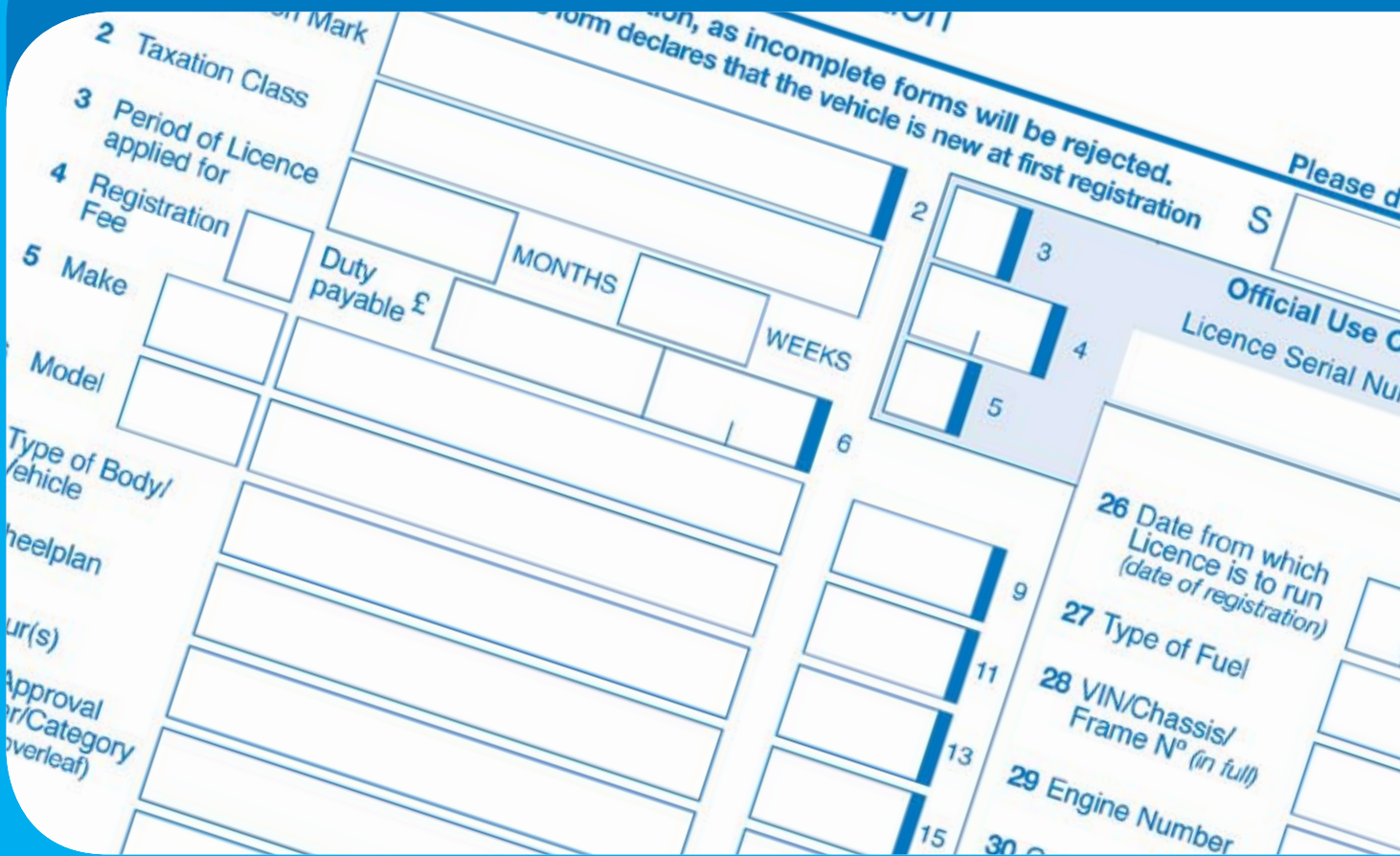


How to register a brand new class 3 invalid carriage

For more information go to: www.direct.gov.uk/motoring



How to complete your application

Please follow the instructions on how to complete application form V55/4 – example overleaf.

Send or take your completed application to your nearest DVLA local office. (Do not send your completed application to DVLA Swansea)

Local office addresses can be found:

- on the website www.direct.gov.uk/motoring
- at the back of booklet V100 which is available at all Post Office® branches;
- by calling 08702 430 444 where you will be asked for your postcode.

Check list for your application

Application Form V55/4

(see example overleaf for how to complete)

Documented Evidence to show that the vehicle is new

This must be a Certificate or written Declaration from the Manufacturer confirming newness. The evidence must include the frame/identity number of the vehicle.

Please Note

- **No** Registration Fee is required
- Insurance is not a legal requirement for an invalid carriage, however, **we strongly advise** that you obtain insurance. Suitable schemes are available to cover your personal safety, other people's safety and the value of the vehicle.
- Class 3 invalid carriages **do not** need to display number plates
- A disabled exemption certificate **is not** required to license the vehicle
- Users of Class 3 invalid carriages are **exempt from driver licence requirements**
- **You will be required to renew your tax disc annually.**

What happens next

- **DVLA Local Office** will issue a Nil Duty (Free) Tax Disc. This **must** be displayed on the vehicle
- **DVLA Swansea** will issue a Registration Certificate (V5C) in due course which will explain how to notify DVLA if you sell the vehicle.

Further information about the use of invalid carriages can be found on the following website www.dft.gov.uk

Section 42 –
Enter Full name
& address

42 Name and Address of Vehicle Keeper (the address on your Registration Certificate will be Post Office* preferred format and may not be identical to the address on the application form).

Please tick box
indicate Mr, Mrs, Miss or state
other title in section below

Mr 1 Mrs 2 Miss 3 * **Unincorporated Bodies** If registration is in business or association name, please also give full name of person responsible for vehicle.

Title or Business/Company Name* _____

Forenames (in full) _____

Surname _____

DVLA Fleet No _____

Address _____

Post Town _____

Postcode _____

Day Month Year

37 The registration document could be delayed if you do not complete the postcode.

43 Date of Birth _____ Must be entered when an individual is named above (question 42)

44 Is the vehicle exempt from Type Approval? If so, please indicate the full reason for exemption _____

Answer questions where appropriate, if the vehicle is a goods vehicle exceeding 3,500kg revenue weight.

45 If the vehicle is a **rigid** goods vehicle exceeding 12,000kg, will it be used to draw laden trailer(s) exceeding 4,000kg gross weight?
Answer Yes or No
If the answer is Yes, give the highest plated weight of any trailer drawn _____ kg (not applicable in Northern Ireland)

46 If the vehicle is an **articulated** goods vehicle exceeding 12,000kg gross weight, indicate below whether the vehicle will be used to draw laden semi-trailers which have:-
One axle
Two axles
Three or more axles

47 Is the vehicle a **goods** vehicle exempt from the provisions of section 53(1) of the Road Traffic Act 1988 (in Northern Ireland, Article 69(1) of the Road Traffic (Northern Ireland) Order 1995), or is it a vehicle to which the Goods Vehicles (Plating and Testing) Regulations 1998 (in Northern Ireland, the Goods Vehicles (Testing) Regulations (Northern Ireland) 1995) do not apply?
Answer Yes or No

Declaration To be completed in all cases.
Making a false declaration is a criminal offence for which you could be fined and/or imprisoned.

I declare that I have checked the information given in this form and that to the best of my knowledge it is correct.

- I enclose**
- valid documentation confirming the vehicle keeper's name and address details or completed V959 form;
 - the duty payable (where appropriate);
 - completed form V900 – Declaration of entitlement to license at the basic goods rate of vehicle excise duty (Small Islands Goods Vehicles) (where appropriate);
 - a valid certificate of insurance (not the policy or schedule) or security in respect of liabilities to third parties which provides insurance cover for the named keeper of the vehicle, suitable evidence of revenue/unladen weight (where appropriate);
 - a form DLA404, WPA442 or MHS330 (Disabled tax class only);
 - Reduced Pollution Certificate (where appropriate);
 - Certificate of Initial Fitness or its equivalent (PSV401, 408, 500, 505) where appropriate (in Northern Ireland PSV Certificate);
 - completed form INF25d – Declaration of Off Road Vehicle (where appropriate);
 - European Whole Vehicle Type Approval (ECWVTA) Certificate of Conformity; Single Vehicle Approval (SVA) Certificate, Motorcycle Single Vehicle Approval (MSVA) Certificate or Mutual Approval Certificate (where appropriate);
 - Appropriate Customs form;
 - Certificate of Newness/Declaration of Newness (where appropriate);
 - Evidence from manufacturer as to the newness of components (ie Kit car/receipts) if appropriate.

- Official Use Only**
- IDC: LO/V959*
 - Duty
 - Insurance
 - Revenue/Unladen*
 - DLA404/WPA442/MHS330*
 - Reduced Pollution
 - Initial Fitness
 - Type Approval
 - Customs
 - C of N/D of N
 - Receipts
- * Delete as appropriate

Signature _____ Date _____

In the case of a partnership, limited company or other legal entity, state capacity in which signed _____

In the case of signature by a duly authorised agent, state full name and address _____

Warning When a vehicle is licensed in a particular taxation class there are limitations on the use to which it can be put without breaking the law, BookJet V355/1 "Notes about Taxation Classes", obtainable from DVLA local offices, sets out these limitations. **DVLA are empowered to disclose information to the Police, Local Authorities or other third parties who can show reasonable cause.**

Enter signature
and date

Section 44 –
Enter 'Invalid
Carriage'

Local Office Stamp
Page 2